



Acknowledgement of Receipt of Notice of Privacy Practices

I hereby acknowledge that I have received the Notice of Privacy Practices for the above Office.

 Signature: Patient’s Name/Personal Representative (as defined by HIPAA) _____ Date

 Description of Personal Representation and please attach copy of documentation.

Documentation of “Good Faith” Attempt to get acknowledgement signature.

- Document presented to patient, but patient refused to sign acknowledgement.
- Patient presented with an emergency situation and there was no time to give the Notice or receive a signature. Attempt to give the Notice, and get any acknowledgement will be handled as soon as possible.
- Documentation was presented to the patient but a communication failure prevented us from receiving the acknowledgement.
- The documentation was mailed to the patient but never returned to us.
- Other: _____

 Employee preparing document (Print) _____ Date

 Employee Signature